



# Rockland County Film Guide

## 2016

## Introduction

Rockland County welcomes the opportunity to work with you and the municipalities to meet your filming needs. The Office of Economic Development & Tourism will assist you with identifying suitable locations to film within the county.

### Clarkstown

Stacy Kuo/Amy Mele  
10 Maple Ave  
New City, NY 10956  
(845) 639-2060

S.Kuo@clarkstown.org /  
legal@clarkstown.org

### Haverstraw

Alex Guarino  
One Rosman Rd.  
Garnerville, NY 10923  
(845) 429-2200 ext. 117

aguarino@townofhaverstraw.org

### Orangetown

Charlotte Madigan  
26 W Orangeburg Road  
Orangeburg, NY 10962  
(845) 359-5100

TownClerk@orangetown.com

### Ramapo

Christian G. Sampson  
237 Rte 59  
Suffern, NY 10901  
(845) 357-5100

sampsonC@ramapo-ny.gov

### Stony Point

KarenAnne Nigro  
74 East Main Street  
Stony Point, NY 10980  
(845) 947-5261

Knigro@townofstonypoint.org

### **Lucy Redzeposki, Director**

Rockland County Office of Economic Development and Tourism

18 New Hempstead Road, 1st Floor

New City, NY 10956

(845) 638-5188

Redzopol@co.rockland.ny.us



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### **Village of Airmont**

*Contact:*

Lisa-Ann DiMarsico-Smith  
251 Cherry Ln  
Tallman, NY 10982  
(845) 357-8111

ldimarsmith@airmont.org

*License/Permit:*

No permit required

*Insurance:*

N/A

*Per Diem Fees:*

N/A

*General Information:*

Each request to film in the village of Airmont is handled on a case by case basis by the village attorney's office.

### **Village of Chestnut Ridge**

*Contact:*

Florence A. Mandel  
277 Old Nyack Turnpike  
Chestnut Ridge, NY 10977  
(845) 425-2805

fmandel@chestnutridgevillage.org

*License/Permit:*

A cash deposit in the amount of \$1,000 shall be posted with the village clerk to insure compliance with all rules and regulations.

*Insurance:*

The town shall be named as an additional insured on a Certificate of Insurance providing for not less than \$1,000,000.00 combined single limit for automobile liability and general public liability. \$50,000 for property damage.

*Per Diem:*

\$250 per day private; \$250 a hour public

*General Information*

An applicant must notify adjoining property owners and Town of Ramapo police department at least 48 hours prior to date of the proposed filming.



## **Town of Clarkstown**

*Contact:*

Stacy Kuo/Amy Mele  
10 Maple Ave,  
New City NY 10956  
(845) 639-2060

S.Kuo@clarkstown.org / legal@clarkstown.org

*License/Permit:*

In addition to the permit fee of \$500.00, please provide a security deposit of \$1,000.00 [returnable after filming and payment in full for services of the Clarkstown Police Department, if used]

*Insurance:*

Permitee shall provide proof of workers' compensation and disability insurance as required by New York law;

The Town shall be named as an additional insured on a certificate of insurance providing for not less than \$1,000,000.00 combined single limit for automobile liability and general public liability; fax to (845) 639-2189;

*Per Diem:*

1500.00 per day or \$250 per hour for a minimum of two hours.  
the fee is for any use of public property(any filming, or storage of equipment, or parking of vehicles)

*General Information:*

Permitee shall pay for all required police protection, if any, as determined by the chief of police, which shall be reimbursed at a rate equal to the actual hourly cost, including fringe benefits, to the town.

Please provide certificates of insurance regarding your general liability and automobile liability insurance, naming the Town of Clarkstown as "additional insured", as well as proof of workers' compensation and disability insurance.

## **Village of Grand View-on-Hudson**

*Contact:*

Julie Pagliaroli  
204 Hudson Terrance  
Piermont, NY 10968  
(845) 368-2919

Clerk@gvoh-ny.com

*License/Permit:*

Cash deposit (\$500) of letter of credit

*Insurance*

*Per Diem:*

\$300 per day

*General Information:*

No filming activity prior to 7 am



## **Town of Haverstraw**

Alex Guarino  
One Rosman Road  
Garnerville, NY 10923  
(845) 429-2200

[aguarino@townofhaverstraw.org](mailto:aguarino@townofhaverstraw.org)

### *License/Permit:*

While there is no permit fee, there is a requirement to have a staff person from the Parks Department on location during filming at a rate of \$50 per hour. Also, any services from the Town that are requested/required including assistance from the Police Department require payment at their standard rate. Payment must be received in full before filming.

### *Insurance:*

Permitee shall provide proof of workers' compensation and disability insurance as required by New York law.

The Town shall be named as an additional insured on a certificate of insurance providing for not less than \$1,000,000.00 combined single limit for automobile liability and general public liability; fax to (845) 429-4701 or email to Alex Guarino at [aguarino@townofhaverstraw.org](mailto:aguarino@townofhaverstraw.org);

### *Per Diem:*

There is no per diem fee.

### *General Information:*

We require all filming/photography inquiries to submit a preliminary letter of interest addressed to:

Supervisor Howard Phillips  
Town of Haverstraw  
One Rosman Road  
Garnerville, NY 10923  
[supervisor@townofhaverstraw.org](mailto:supervisor@townofhaverstraw.org)

This letter of interest should be an introductory letter including: who you are, the basic outline of what your film/photography is regarding, desired date and times of production as well as any other details that you feel are pertinent.

Permitee shall pay for all required police protection, if any, as determined by the Chief of police, which shall be reimbursed at a rate equal to the actual hourly cost, including fringe benefits, to the Town.

Please provide certificates of insurance regarding your general liability and automobile liability insurance, naming the Town of Haverstraw as "additional insured", as well as proof of workers' compensation and disability insurance. In addition to supplying a valid certificate of insurance, the Town of Haverstraw also requires that a Hold Harmless form be signed to permit filming (this form will be provided by the Town).

If you are planning to scout locations in Haverstraw, please call Town Hall at 845-429-2200 so we can inform the Police Department.

Please note: Filming at Letchworth Village is restricted to the surrounding grounds and exteriors of the buildings. There is no interior access to the buildings permitted.



## **Village of Haverstraw**

*Contact:*

Judith Curcio  
40 New Main St  
Haverstraw NY 10927  
(845) 429-0300

Judith.Curcio@VoHny.com

*License/Permit:*

TBD

*Insurance:*

TBD

*Per Diem:*

TBD

*General Information:*

TBD

## **Village of West Haverstraw**

*Contact:*

Catherine B. Kopf  
130 Samsondale Avenue  
West Haverstraw, NY 10993  
(845) 947-2800

ckopf@westhaverstraw.org

*License/Permit:*

A signed Facilities Use Agreement is required.

*Insurance:*

Certificate of Insurance naming the Village of West Haverstraw as additional insured with amounts as specified in the Use Agreement.

*Per Diem:*

There is no set fee. However, if village employees or facilities are requested, a fee will be negotiated.

*General Information:*

The production company submits a letter of request with all relevant facts about the production logistics. Approval is normally granted upon receipt of a signed Use Agreement and proof of insurance.



**Village of Hillburn**

*Contact:*

Robin Miele  
31 Mountain Ave  
Hillburn, NY 10931  
(845) 357-2036

Rmiele@hillburn.org

*License/Permit:*

N/A

*Insurance:*

N/A

*Per Diem:*

N/A

*General Information:*

All fees are determined by village board once the application is submitted.

**Village of Kaser**

*Contact:*

TBD

*License/Permit:*

TBD

*Insurance:*

TBD

*Per Diem:*

TBD

*General Information:*

TBD





**Village of Montebello**

*Contact:*

Debra Mastroeni  
1 Montebello Rd  
Montebello, NY 10901  
(845) 368-2211

Dmastroeni@VillageofMontebello.com

*License/Permit:*

TBD

*Insurance:*

TBD

*Per Diem:*

TBD

*General Information:*

TBD

**Village of New Hempstead**

*Contact:*

Fred Brinn  
108 Old Schoolhouse Road  
New City, NY 10956 NY 10956  
(845) 354-8100

[mayor@newhempstead.org](mailto:mayor@newhempstead.org)

*License/Permit:*

N/A

*Insurance:*

Permitee shall provide proof of workers' compensation and disability insurance as required by New York law;

The town shall be named as an additional insured on a certificate of insurance providing for not less than \$1,000,000.00 combined single limit for automobile liability and general public liability.

*Per Diem:*

N/A

*General Information:*

N/A



## **Village of New Square**

*Contact:*

David Breuer  
766 North Main St.  
New Square, NY 10977  
(845) 354-1000

Clerk@newsquare.us

*License/Permit:*

TBD

*Insurance:*

TBD

*Per Diem:*

TBD

*General Information:*

TBD

## **Village of Nyack**

*Contact:*

Mary White  
9 N. Broadway  
Nyack, NY 10960  
(845) 358-0548

villageclerk@nyack-ny.gov

*License/Permit:*

Required

*Insurance:*

commercial general liability (CGL) on a form at least equal to ISO form # CG 00 01 12 07 with no restrictive endorsements and limits at least equal to \$1,000,000 per occurrence, \$2,000,000 aggregate

automobile liability (AL) on a form at least equal to ISO form # CA 00 01 03 06 with no restrictive endorsements and a limit at least equal to \$1,000,000 per occurrence. Policy must cover "Any Auto"

*Per Diem*

N/A

*General Information:*

At least 10 days prior to the commencement of activities covered by this permit, a certificate of insurance showing these coverage's must be submitted to the Village Clerk.



**Town of Orangetown***Contact:*

Charlotte Madigan  
26 W Orangeburg Road  
Orangeburg, New York 10962,  
(845) 359-5100

TownClerk@orangetown.com

*License/Permit:*

Required

*Insurance:*

Certificate of insurance naming the village as additional Insured (Maximum liability limit \$1,000,000)

*Per Diem:*

600 (overtime costs & weekend rates \$500 per hr) additional police fees if they are needed

*General Information:*

Map of location, parking details, name of production company, reason for filming, and crew count is also required.



## **Village of Piermont**

### *Contact:*

Jennifer Deyorgi  
478 Piermont Ave 10968  
Piermont, NY  
(845) 359-1258

Clerk@piermont-ny.gov

### *License/Permit:*

For applications received five business days in advance or more the fee for a permit is \$250, for four business days in advance it is \$350, for applications received 3 business days in advance the fee is \$550, for applications received 2 business days in advance the fee is \$750, and for applications received 1 business day in advance the fee is \$1000

### *Insurance:*

No permit shall be issued until the applicant has deposited with the village clerk a certificate of insurance showing insurance coverages in an amount less than \$5,000,000 for the purpose of saving the Village of Piermont its agents, officers and employees from and against any claim, loss or damage resulting from filing for which the permit has been issued. The Village of Piermont shall be named as an additional insured on such insurance policy.

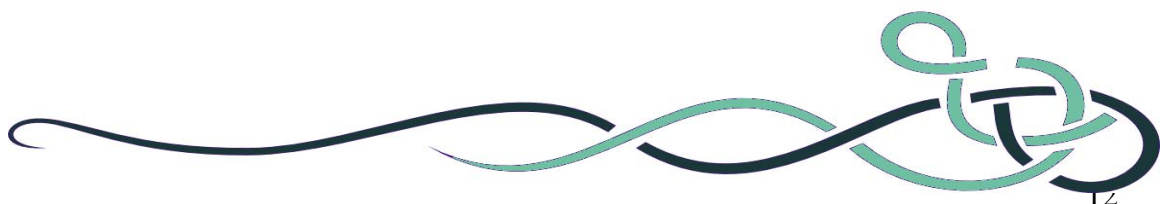
No permit shall be issued until the applicant has deposited with the village a cash bond or letter of credit in the amount of \$25,000 in form to subject to approval of the village attorney to guarantee the reconstruction or restoration of any public property damaged as a result of filming.

### *Per Diem:*

The daily cost for filming on private property is \$500. For filming on public land the fee is \$250 per hour (min 4 hours). For a student the fee is \$50 per day.

### *General Information:*

The security deposit is \$1,000



## **Village of Pomona**

### *Contact:*

Frans Arsa Artha  
100 Ladentown Rd  
Pomona, NY 10970  
(845) 354-0545

Fran.ArsaArtha@pomonavillage.com

### *License/Permit:*

For applications received five business days in advance or more the fee for a permit is \$250, for four business days in advance it is \$350, for applications received 3 business days in advance the fee is \$550, for applications received 2 business days in advance the fee is \$750, and for applications received 1 business day in advance the fee is \$1000

### *Insurance:*

No permit shall be issued until the applicant has deposited with the village clerk a certificate of insurance showing insurance coverage's in an amount less than \$5,000,000 for the purpose of saving the Village of Pomona, its agents, officers and employees from and against any claim, loss or damage resulting from filing for which the permit has been issued. The Village of Pomona shall be named as an additional insured on such insurance policy.

No permit shall be issued until the applicant has deposited with the Village a cash bond or letter of credit in the amount of \$25,000 in form to subject to approval of the village attorney to guarantee the reconstruction or restoration of any public property damaged as a result of filming.

### *Per Diem:*

The daily cost for filming on private property is \$500. For filming on public land the fee is \$250 per hour (min 4 hours). For a student the fee is \$50 per day.

### *General Information:*

The security deposit is \$1,000

## **Town of Ramapo**

### *Contact:*

Christian G. Sampson  
237 Rt. 59  
Suffern, NY 10901  
(845) 357-5100

sampsonC@ramapo-ny.gov

### *License/Permit*

No permit required

### *Insurance:*

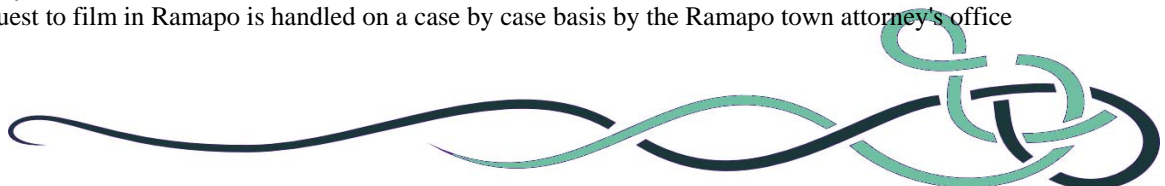
N/A

### *Per Diem:*

N/A

### *General Information*

Each request to film in Ramapo is handled on a case by case basis by the Ramapo town attorney's office



### **Village of Sloatsburg**

*Contact:*

Thomas F. Bollatto, Jr.  
96 Orange Turnpike  
Sloatsburg NY  
(845) 753-2727

[tombollato@sloatsburgny.com](mailto:tombollato@sloatsburgny.com)

*License/Permit:*

The filming permit is \$500. The filming permit for a nonprofit is \$50. filming on public land is \$250 per hour (4 hour min)

*Insurance:*

general public liability in the amount of not less than \$1,000,000, Automobile liability covering owned and non-owned vehicles in the amount of not less than \$1,000,000. The Village of Sloatsburg must be named as an additional insured.

*Per Diem:*

\$250 per hour (4 hour min)

*General Information:*

Filming shall be permitted only Monday through Friday, between the hours of 7:00 a.m. to 8:00 P.M., except in the business district, where filming shall only be permitted Monday through Thursday.

### **Village of South Nyack**

*Contact:*

Jill Schwarz  
282 South Broadway  
South Nyack, NY 10960  
(845) 358-0244

[jill.schwarz@southnyack.ny.gov](mailto:jill.schwarz@southnyack.ny.gov)

*License/Permit:*

The fee for a filming permit shall be established by the village fee schedule for each and everyday or part thereof for which the permit is issued and shall be paid in cash or certified check prior to the insurance of the permit.

The applicant shall pay the actual overtime cost of the services of South Nyack-Grandview Police for safety, security, and traffic control at the site when deemed necessary by police chief.

*Insurance:*

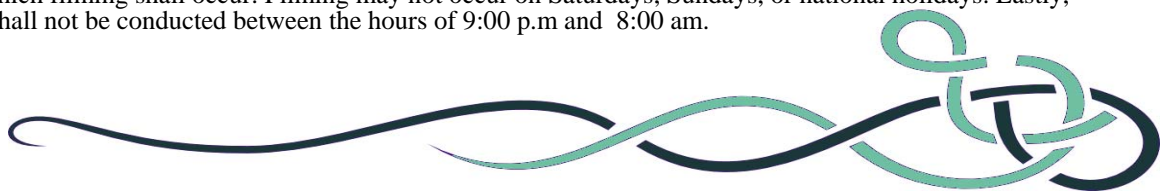
The applicant must deposit a certificate or policy of insurance in a amount not less than \$2,000,00 for minor filming and \$5,000,000 for major filming, indemnifying and saving harmless the Village of South Nyack, its officers, agents and employees, from and against any claim, loss or damage resulting from the filming for which the permit is issued.

*Per Diem:*

see "License/Permit"

*General Information*

Every permit shall contain a date of commencement and expiration date and shall contain the specific hours during which filming shall occur. Filming may not occur on Saturdays, Sundays, or national holidays. Lastly, filming shall not be conducted between the hours of 9:00 p.m and 8:00 am.



**Village of Spring Valley**

*Contact:*

Kathryn H. Ball  
200 North Main St  
Spring Valley, NY 10977

Kball@villagespringvalley.org

*License/Permit:*

TBD

*Insurance:*

TBD

*Per Diem:*

TBD

*General Information:*

TBD

**Town of Stony Point**

*Contact:*

KarenAnne Nigro  
74 East Main Street  
Stony Point, NY 10980  
(845) 947-5261

Knigro@townofstonypoint.org

*License/Permit:*

permit fee \$1,000

*Insurance:*

A permit will not be validated without a certificate of insurance naming the town of Stony Point as an additional insured. minimum comprehensive combined general liability insurance required is \$1,000,000

*Per Diem*

5 hours \$500, Full day (10 hours) \$1,000

*General Information:*

N/A



**Village of Suffern***Contact:*

Virginia Menschner  
61 Washington Ave  
Suffern, NY 10901  
(845) 357-2600

suffernclerk@suffernvillage.com

*License/Permit*

Permit required. Applications for permits obtained from the Village Clerk's Office.

*Insurance*

General public liability insurance coverage required.

*Per Diem*

On private property, \$500 per day. On public land, \$250 per hour (minimum 4 hours)

*General Information*

The production agency submits a letter of request with all vital information to the Village Clerk, Village Mayor, and Chief of Police. At that time the Mayor and Chief of Police speak with the agent from the agency at that time they set/negotiate and costs/payments.

**Village of Upper Nyack***Contact:*

Carol G. Brotherhood  
328 North Broadway  
Upper Nyack, NY 10960  
(845) 358-0084

Village.Clerk@uppernyack-ny.us

*License/Permit:*

Request must be filed 1 week prior to filming if special effects are involved two weeks notice is needed.

*Insurance:*

Certificate of insurance naming the village as Additional Insured (Maximum liability limit \$1,000,000)

*Per Diem:*

\$1,500 per day (includes pre-production set up, post production wrapping as well as actual days of filming. (For example: 1 day of prep & 1 day of filming = \$3,000) submitted prior to actual film shoot.

*General Information:*

Clarkstown Police Dept. assistance (mandatory) 845-639-5838





**Village of Wesley Hills**

*Contact:*

Camille Guido-Downey, Village Clerk  
432 Route 306  
Wesley Hills NY 10952  
(845) 354-0400

[villageclerk@Wesleyhills.org](mailto:villageclerk@Wesleyhills.org)

*License/Permit:*

N/A

*Insurance:*

N/A

*Per Diem:*

N/A

*General Information:*

N/A

